

Braid Lawn Tennis Club
58 Cluny Gardens, Edinburgh
EH10 6BR.

RISK ASSESSMENT

In Brief

This code covers the playing of tennis and other tennis related activities at the Braid Estate Recreation Ground (BERG).

There is a small First Aid Kit in a drawer in the Kitchen of the clubhouse.

There is a list of committee members and an incident response plan on the committee noticeboard.

Please write accidents, faults or incidents into the Incident Book in the clubhouse and also inform one of the committee.

Personal Safety

BERG is responsible for the upkeep of the recreation grounds which include the bowling club and tennis clubs 'paths, steps and containing walls. Care should be taken particularly on the steps down to the courts. These are all checked regularly. However if any member has a concern about the state of any of these areas please advise a committee member.

Avoiding physical injury on court

- To avoid slipping on court, trainers or tennis shoes used on court should be selected to grip well on the Astra-turf. Shoes with knobbles on their soles are best.
- If the Astra-turf has 1) too much loose sand present that makes play dangerous, or 2) is slippery due to moss, play should cease, and Rick Baker and the BERG committee advised of the condition of the court. (NB The courts can be particularly slippery during protracted periods of dry weather)
- Players should not play on the courts if ice or snow is present.

- To avoid being hit by racquets, non-players should avoid walking past the end of courts when others are playing
- To avoid standing on tennis balls, balls lying on court should be removed before the next point is played.
- Glass tumblers should not be used on the courts in case of breakage

Injury on court

- For small cuts, abrasions and minor injuries, a first aid kit is available in the clubhouse kitchen drawer, so that the injured person can treat themselves or be treated by a parent.
- Abrasions (friction burns) to knees and elbows due to falling on the Astraturf can be contaminated with sand. Parents or first aiders should therefore ensure that wounds are cleaned thoroughly to avoid subsequent infections.
- Fellow club members should make the casualty comfortable and stem any bleeding.
- After the injury has been dealt with, write details of the incident in the accident/fault/incident record book, including the materials that have been used from the first aid kit, so that these can be replenished.
- If an ambulance is required the address is **Braid LTC, 58 Cluny Gardens Edinburgh EH10 6BR.**

Reporting of problems

- Each club member has a duty to inform any office bearer of any problem, unacceptable behaviour or faults in the clubhouse or courts.
- Any faults identified should be entered into the accident/fault/incident book located on the shelf in the clubhouse and also reported to the secretary
- The accident/fault/incident book will be regularly checked and acted upon by the secretary. The secretary will report to the committee at each meeting as to the content and resultant actions of reports in the accident/fault/incident book

Kitchen Safety

- Care should be taken with all electrical gadgets in the kitchen
- Make sure that kettles are switched off as well as the ovens
- Please do not leave any alcohol out in the kitchen or in the fridge as these facilities are also used by children

Insurance

- Members are insured on court by British Tennis (the Lawn Tennis Association) through the club's registration of the LTA 'Place to Play scheme

Susie Jackson, Club Secretary

0780 361 9148

secretarybtc@gmail.com